

SCHOOL REGULATIONS FOR THE GERMAN SCHOOL NAIROBI



Deutsche Schule Nairobi
German School Nairobi

APPENDIX 6: REGULATIONS FOR PARENTAL COOPERATION

1. General Parents' Committee and Class parents' Council

- 1.1. The parents/guardians of the children in a class form the class parents' council. They elect the parent representatives and their deputies from among their number. The legal guardians of the kindergarten children elect one parent representative per kindergarten group from among their number. Regardless of whether one or both parents are present, one vote per child is cast when voting.
- 1.2. Within four weeks of the start of the school year at the latest, the class teacher or group facilitator invites the parents/guardians of the children in the class or kindergarten to a parents' meeting at which the parents' representatives and their deputies are elected.
- 1.3. In the course of the school year, the parent representative may, after consultation with the class teacher or the head of the kindergarten group, invite the legal guardians of the children in the class or kindergarten to a parents' meeting; he/she shall chair the proceedings. A parents' meeting must also be convened if one fifth of the legal guardians, the school management or the class teacher so request. Another parent or legal guardian with a child in the same class may represent a parent or legal guardian.
- 1.4. A simple majority decides votes; in the event of a tie, the parent representative has the deciding vote.

2. Parents General Committee

- 2.1. All parent representatives of the class parents' councils and their deputies form the school Parents General Committee. Within five weeks of the start of the school year at the latest, the principal invites the elected parent representatives to the constituent meeting of the parents' General Committee.
- 2.2. The parents' General Committee elects the overall parents' representative and a deputy from among its members.
- 2.3. Convening of the Parents' General Committee is organized by its chairperson as and when necessary. It may only be convened if one fifth of its members or the school management request it.

3. Elections

- 3.1. Only the legal guardians of students are eligible to vote. Teachers, other educators, members of the school board and employees of the school society are not eligible for election. One and the same person can only be a parent representative for one class at a time.
- 3.2. All elections are valid for one School Year. Until a new committee is elected, the previous committee must continue carrying out its duties. After the new election, the previous committee hands over the duties to the new Chairperson.
- 3.3. Parents' Representatives may leave their positions if:
 - a. they are voted out by a 2/3 majority
 - b. they resign from the position
 - c. they no longer have children in the school,
 - d. they become members of any other body in the school or if they are employed by the school in any other capacity..

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4. Duties of the Parents' General Committee

- 4.1. The role of the Parents' General Committee is to strengthen the relationship between the school and the parents. It should also look after the interests and responsibility of the parents in bringing up children and support the school in upbringing and formation of the children. It also represents the parents and guardians vis-à-vis the school in matters of general importance.
- 4.2. The Parents General Committee has the right to deal with any issue that concerns the School- Student-Parent relationship. They may make suggestions and give advice on such issues. The Committee is to be appropriately informed by the school management.

5. Mode of Operation

The School Management avails the necessary resources to the Committee for the latter to carry out its duties.

6. Position of the Parents' General Committee

- 6.1. All school-related issues of relevance can be discussed in the class parents 'Council and the parents' General Committee. They can make suggestions to the class teacher, the school management and the school Board.
- 6.2. Before making fundamental decisions, especially regarding the organization of the school, the Parents' General Committee and class parents' Councils must be involved.
These may include:
 - a. Measures that would affect an obvious change in the teaching, especially the shifting of teaching times.
 - b. Decisions affecting the organization of the school Library, educational places external to the school, school trips and exchanges as well as events outside of normal teaching time.
 - c. Decisions relating to furnishing and equipping class rooms.
 - d. Matters that affect both school and family and are of importance beyond the individual case
 - e. Fundamental changes on school rules, school reports, regulations regarding grade progression and regulations affecting written examinations.
 - f. Matters relating to introduction of new teaching methods as well as fundamental changes to the syllabus and subjects.
 - g. Prolonged cancellation of lessons for special reasons.
- 6.3. If required, teachers will inform class parents about the content, planning and organization of lessons. This applies in particular to subjects that affect the role of parents in education in a special way. Parents/guardians must be informed in good time about the aim, content and organization of sex education in particular, so that as far as possible, education at home and education at school complement each other. The parental right of upbringing and the personal rights of the students must be respected.
- 6.4. Parents may approach individual members of the Parents' General Committee to represent their interests at committee level.
- 6.5. The principal upon his own discretion invites a representative of the Parents' General Committee to School Conferences.

The school regulations were revised and updated in February 2006. They were enacted in the Teachers' conference on 21 February 2006 and came into effect after the board approval on 24 October 2006.

The school regulations were revised and updated in August 2009. They were enacted in the Teachers' Conference on 19 August 2009 and enter into effect after the Board approval on 31 August 2009.

The school regulations were revised and updated in May 2023